

25 NCAC 01M .0104 ESTABLISHING AN AGREEMENT

(a) All interchanges must be negotiated with the employee, the sending agency, and the receiving agency. A written agreement stating the responsibilities of all parties involved shall be submitted to the State Human Resources Director for approval; approval must be received prior to the effective date of the agreement. If a federal agency is involved, a copy of the federal form, "Assignment Agreement, Optional Form 69" may be submitted; a statement must be attached indicating if the employee's same salary and employee benefits are to be maintained during the interchange. If a federal agency is not involved, the state agreement form should be submitted.

(b) The minimum period of assignment will be one month; however, employees may be assigned or on leave for a maximum period of two years. Any travel expenses for the employee involved in an interchange shall be borne by the receiving agency.

*History Note: Authority G.S. 126-58;
Eff. January 1, 1978;
Amended Eff. August 1, 1979; May 1, 1978;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. October 4, 2016.*